

**Olabisi Onabanjo University**

**P.M.B. 2002, Ago-Iwoye [www.ouaguiwoye.edu.ng](http://www.ouaguiwoye.edu.ng)**

**Invitation for Pre-qualification for the 2009-2012 TETFUND Intervention Projects**

The Olabisi Onabanjo University is hereby inviting interested and reputable contractors/suppliers with relevant experience to express their interest in bidding for construction and procurement for the following 2009-2012 Tertiary Education Trust Fund (TETFUND) listed projects:

**LOT 1: Construction of Main Library Building**

- (a) Civil works of the proposed Main Library Building
- (b) Mechanical/Electrical Engineering installation of the proposed Main Library Building

**LOT 2: Construction of Faculty Building**

- (a) Civil works of the proposed Faculty Building
- (b) Mechanical/Electrical Engineering installation of the proposed Faculty Building

**LOT 3: Rehabilitation of 1,000-seater capacity Lecture Theatre into Entrepreneurship Centre**

**LOT 4: Supply and Installation of Mechatronics Laboratory Equipment**

**LOT 5: Supply and Installation of Language Laboratory Equipment**

LOT 6: Furnishing of Lecture Theatre/Supply of office Furniture

**Eligibility:**

- (a) Evidence of Registration/Incorporation by the Corporate Affairs Commission
- (b) Company Profile and organization structure
- (c) Tax Payer Identification Number (TIN)
- (d) Tax Clearance Certificate for the past three (3) years
- (e) Value Added Tax (VAT) Registration Certificate and evidence of remittance
- (f) Development Levy Certificate for the past three (3) years
- (g) Audited Accounts for the past three (3) years
- (h) Company letterhead indicating:
  - (i) Address
  - (ii) Bankers address
  - (iii) Account number, and
  - (iv) Sort Code
- (i) Letter of financial capability from Company's bankers
- (j) Evidence of Payment of Contribution to Industrial Training Fund (ITF) for Staff Training
- (k) Evidence of Registration with Olabisi Onabanjo University as a contractor
- (l) Last Bank Statement of Account of the company
- (m) Evidence of Performance on similar projects with dates and contract award letters

- (n) List of Plants/Equipment, which we reserve the right to inspect and confirm
- (o) Catalogue/proforma invoice of equipment and installation method statement where applicable
- (p) Any additional information that may enhance the chance of the contractor/ supplier

**Collection of Prequalification Documents:**

Prequalification documents are obtainable in the office of the Deputy Registrar, Council Affairs, Olabisi Onabanjo University, Ago-Iwoye upon payment of non-refundable processing fee of N50, 000.00 through the Point of Sales at the Bursary Department of the University on or before 9<sup>th</sup>September, 2013 between 8.00 a.m. to 3.00 p.m.

**Submission of Pre-qualification Documents:**

All application accompanied by the relevant documents attached and sealed in an envelope indicating the LOT at the top-left corner of the envelope. The name, address of the company and telephone number of the company should also be clearly written on the reverse side of the envelope.

All documents should be submitted to the office of the Deputy Registrar, Council Affairs, OJabisi Onabanjo University, Main Campus, Ago-Iwoye **on or before 9<sup>th</sup> September, 2013.**

**Opening of Pre-Qualification Documents:**

The Pre-qualification documents shall be publicly opened in the Committee Room, Olabisi Onabanjo University, Ago-Iwoye at a date to be announced to tenderers through E-Mail address and SMS only.

The University reserved- the right to reject any bid that it deems not responsive and shall not enter into any correspondence with any Contractor/Company.

**Note:**

- (1) Failure to submit the documents mentioned above disqualifies a Contractor/Bidder.

(2) Only financial bids of pre-qualified Contractors will be opened, non-responsive bids will be returned unopened to the Bidders.

(3) The University reserved the right to verify all claims and documents submitted by Bidders for Pre-qualification.

(4) Should any Contractor/Bidder have any doubt about items on the Pre-qualification/tender advert, such doubts should be referred to the Deputy Registrar, Council Affairs, Olabisi Onabanjo University, Ago-Iwoye.

Contractors are to attend the pre-qualification session. The list of successful pre-qualified companies will be displayed on the University's notice board in the Administrative Building. Only pre-qualified contractors shall be invited to proceed to the tendering stage.

**Singed**

**O. A. Osunsanya (Mrs.)**

**Ag. Registrar & Secretary to Council**